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(1)	0000000000	
(1)	This lesson plan book belongs to:	
0	Name	0
(4)	School	9
(1)	Grade/Subject	
(A)	Room	
	School Year	
187	Address	
	Phone	
0	00000000000	0

Teacher Created Resources

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Ways to Use This Book

Standards Information (page 3)

Most teachers are required to write lesson plans each week, but in many school districts, lesson plans alone are no longer considered enough. A majority of school systems require teachers to address the standards that apply to their daily lessons. For background information about standards and a listing of national standards Internet websites, see page 3.

Student Roster (pages 4 – 5)

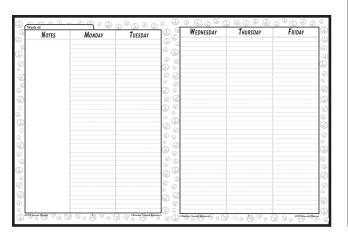
Use the roster to record information for each student. Having the roster in your lesson plan book provides you with quick and easy access to important data for both you and a substitute teacher.

Substitute Teacher Information (pages 6 – 7)

Document all pertinent information on these pages. If you have a copy of the layout of your school, attach it to page 7. Otherwise, use the space provided on page 7 to sketch a diagram of the school building and grounds. Be sure to show important locations, such as the office, restrooms, faculty lounge, cafeteria, auditorium, and playground.

Daily Lesson Plans (pages 8 - 87)

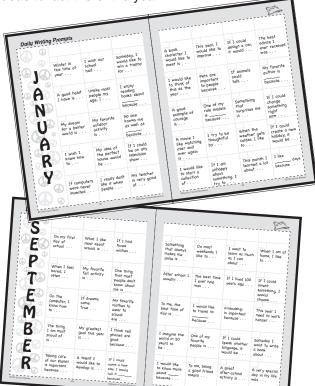
Use the Daily Lesson Plans section to help you organize your lesson plans each week. There are enough weekly plan pages to cover a 40-week school year. At the top of the left-hand page, fill in the blank to indicate the week dates for which the plans are written. The first column may be used for notes. For special programs requiring more in-depth explanation of plans, reference the specific folder, notebook, guide, etc., to which the teacher should be directed. This is especially helpful to substitute teachers.



Daily Writing Prompts Calendars (page 88 – 111)

Providing opportunities for students to practice writing on a daily basis builds both competence and confidence. This section of the planner includes a 12-month calendar with 35 writing prompts for each month. The prompts serve as a springboard for writing and can be used in conjunction with any writing program.

To use the monthly calendars, fill in the days and dates at the beginning of each month. Then, for each day, use the writing prompt specified for that day. As an alternative, leave the days and dates sections blank and simply choose a different prompt each day. With 420 writing prompts from which to choose, you and your students will have more than enough writing ideas to last the entire year!



Seating Chart (page 112)

A seating chart is provided for easy reference. Table and desk arrangements will vary throughout the year depending on room size, available furniture, grade level taught, teaching style, and academic program needs. To accommodate a variety of classroom arrangements, you may wish to create additional charts and place specific seating information in a separate folder.

Student's Name	Parent's Name	Address
	Parent S Name	Address
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Substitute Teacher

School Schedule Class Begins Morning Recess Lunchtime Class Resumes Afternoon Recess Dismissal			a	Where to Find		
				Seating ChartAttendance Record		
				Teacher Manuals		
	Special Note	es				
				formation		
				ry Activities		
				s-paper, pencils, etc		
			• Referral form	s and procedures		
			_			
			_			
	Special Cla		_			
	Day					
	Day	Time				
tudent						
lass	Day	Time	<u> </u>			
		Special	Needs Students			
	Student	-	Needs	Time and Place		

Notes	Monday	TUESDAY

	WEDNESDAY	Thursday	FRIDAY	
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(4)				
				-
9				
				- 0
				- 60
				- 0
0				
				-
7				
				- (3)
7 @	Teacher Created Resources	87	#2724 Lesson Plann	l (a)

Daily Writing Prompts

	Winter is the time of year	I wish our school had	Someday, I would like to win a trophy for
A	A good habit I have is	Unlike most people my age, I	I enjoy reading books about because
	My dream for a better world is	My favorite outdoor activity is	No one knows me as well as because
R	I wish I knew how to	My idea of the perfect house would be	If I could be on any television show
	If computers were never invented	I really don't like it when people	My teacher is very good at



A book character I would like to meet is	This year, I would like to improve	If I could design a car, it would	The best advice I ever received was
I would like to think of this as the year	Pets are important to people because	If animals could talk	My favorite author is because
A good example of courage is	One of my role models is because	Something that surprises me is	If I could change something right now
A movie I like watching over and over again is	I try to be thoughtful by	When the weather gets colder, I like to	If I could create a new holiday, it would be
I would like to start a collection of	If I am unhappy about something, I try to	This month I learned a lot about	I like days because